



Project Superintendent

H+U Construction is a Minneapolis based construction and consulting firm, founded in 1983. We offer professional Construction Management, General Contracting, Owner Representation, and Consulting services to provide our clients with a unique blend of real-world and technical expertise. H+U has consistently been ranked among the 25 largest Minneapolis area construction firms for more than a decade, and the organization prides itself on providing employees a workplace that allows them to thrive both personally and professionally.

We are seeking a Project Superintendent to join our collaborative, client-focused team. The Project Superintendent will be based in our Edina, MN office and/or in our field office on to be determined job site(s). If you can see yourself working at a vibrant company that values innovative thinking, technical excellence, and a strong commitment to partnership then H+U may be the place for you.

Qualifications:

- + One-year certificate from accredited college or technical school; plus 10+ years of Field Management experience or equivalent combination of education and/or experience.
- + Knowledge of Project Management software and Scheduling software is required. The ideal candidate will be continually learning and implementing new technology in their daily work.
- + Ability to read and understand plans and specifications.
- + Comprehensive understanding of Construction methodologies.
- + Excellent written and oral communication skills to ensure accurate information exchange, internally with team members, as well as externally with subcontractors and clients.
- + Possess strong analytical abilities to visualize, articulate, and conceptualize complex problems and formulate a plan of action.
- + Exhibit excellent organizational practices to ensure the scope, schedule, and budget of both internal and external projects are met.
- + Ideal candidate will take the initiative to learn about the company and participate in continuing education opportunities to add value to their position as well as the team.
- + Ideal candidate will thrive in a fast-paced environment.

Responsibilities:

- + Review project proposal, plans, and project specifications to determine schedule, procedures for accomplishing project, staffing requirements, and allocation of available resources to various phases of project.
- + Obtain a thorough and complete knowledge of client requirements and ensure H+U exceeds expectations.
- + Coordinate and control daily scheduling and sequencing of subcontractors.
- + Collaborate with Project Managers, internal team members, subcontractors, and clients to ensure project success.
- + Communicate with Project Team to ensure the scope, schedule, and budget of client projects are in alignment from Pre-Construction through Post-Construction.
- + Attend and participate in client meetings and site tours as determined by the client, architect, or other key project stakeholders.

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- + Prepare technical memos, project reports, and other documentation for Project Team, Principal-in-Charge, and client.
- + Inspect work in progress to ensure that workmanship conforms to specifications and the adherence to construction schedules.
- + Conduct regular project reviews and maintain records of project progress.
- + Consult with architect, engineering personnel, inspectors, and suppliers of tools and materials to resolve construction problems and improve construction methods.
- + Consult with Project Team and client to provide technical advice and to resolve problems.
- + Complete all OSHA required safety training and implement safety protocols at active project sites.
- + Ensure that job trailers and Superintendent's vehicles have copies of personnel policies and Job Safety Data Sheets/MSDS.
- + Coordinate project activities with activities of government regulatory or other governmental agencies as necessary.
- + Participate in potential client interviews.
- + Initiate, develop, and maintain relationships with past, current, and future clients.

Salary:

- + Commensurate with education, training, and experience.

To Apply:

If you would like to be considered for future employment, please complete the online application and submit your resume to: hr@hu-construction.com

Hoffmann + Uhlhorn Construction, Inc. will not discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, national origin, sex, sexual orientation, disability, age, marital status, familial status, membership or activity in a local human rights commission, or status with regard to public assistance. We will take affirmative steps to ensure that all of our company's employment practices are free of discrimination. Such employment practices include, but are not limited to, the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, selection, layoff, disciplinary action, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. We will provide reasonable accommodation to applicants and employees with disabilities whenever possible.