



Construction Management Intern Position Description

H+U Construction is a Minneapolis based construction and consulting firm, founded in 1983. We offer professional Construction Management, General Contracting, Owner Representation, and Consulting services to provide our clients with a unique blend of real-world and technical expertise. H+U has consistently been ranked among the top Twin Cities area construction firms for more than a decade, and the organization prides itself on providing employees a workplace that allows them to thrive both personally and professionally.

We are seeking a full-time, summer Construction Management Intern to join our collaborative, client-focused team based in our Edina, MN office. This internship offers hands-on experience in the construction industry, with opportunities to work alongside project managers, superintendents, and field staff. The intern will gain exposure to all aspects of construction management, from project planning to on-site execution, while contributing to meaningful projects. If you can see yourself working at a vibrant company that values innovative thinking, technical excellence, and a strong commitment to partnership then H+U Construction may be the place for you.

Compensation: \$25 per hour

Start Date: June 2026 (flexible)

Employment Type: Full-time (40-hours per week)

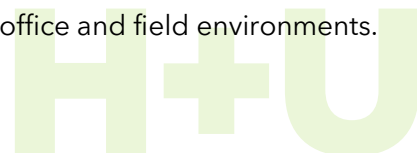
Main Office Location: H+U Construction; 5555 West 78th Street, Suite A, Edina MN, 55439

Required Education: Currently enrolled in a Construction Management, Civil Engineering, Architecture, or related degree program.

Required Experience: 0 to 4 years of construction industry experience

Responsibilities:

- + Assist project managers and superintendents with daily project oversight.
- + Participate in project meetings, take meeting notes, and help track action items.
- + Support field operations, including reviewing safety protocols and coordinating subcontractors.
- + Help with construction documentation such as Requests for Information (RFIs), submittals, change orders, and meeting minutes.
- + Perform project quantity takeoffs, cost comparisons, and assist with estimating tasks.
- + Conduct site walks to monitor progress, verify work in place, and document conditions with photos.
- + Assist in enforcing safety standards and site-specific safety requirements.
- + Provide general support to the project team in both office and field environments.



Complex Projects Solved



Minimum Qualifications:

- + Currently enrolled in a Construction Management, Civil Engineering, Architecture, or related degree program.
- + Strong organizational, communication, and problem-solving skills.
- + Proficiency in Microsoft Office (Word, Excel, Outlook); familiarity with construction software a plus.
- + Willingness to work in both office and field settings.
- + Positive attitude, eagerness to learn, and ability to work as part of a team.

Physical Requirements:

The physical requirements listed here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This position will require the employee to visit construction sites where they may be exposed to dust, dirt, uneven surfaces, and seasonal weather. Employee must be able to operate within these conditions, and climb ladders, walk atop uneven surfaces, etc. to view all areas of the site. The position may also involve sitting for extended periods of time, while working at a computer terminal in an office setting. At times, the position may require moderate lifting.

What We Offer:

- + Hands-on experience in all aspects of construction management.
- + Mentorship from experienced professionals in the industry.
- + Exposure to real-world projects that make a lasting impact on communities.
- + Competitive hourly wage.

To Apply: If you would like to be considered for future employment, please complete the online application at <https://hu-construction.com/careers/> and submit your resume to: hr@hu-construction.com

H+U Construction's Core Values:

- + H+U Delivers
- + H+U Innovates
- + H+U is Positive
- + H+U is Humble and Helping
- + H+U is Impactful
- + H+U is Safe

Hoffmann + Uhlhorn Construction, Inc. will not discriminate against or harass any employee or applicant for employment because of race, color, creed, religion, national origin, sex, sexual orientation, disability, age, marital status, familial status, membership or activity in a local human rights commission, or status regarding public assistance. We will take affirmative steps to ensure that all our company's employment practices are free of discrimination. Such employment practices include, but are not limited to, the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, selection, layoff, disciplinary action, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. We will provide reasonable accommodation to applicants and employees with disabilities whenever possible.